

## **PRIVACY AND DATA PROTECTION POLICY**

In compliance with the provisions of Organic Law 15/1999 on the Protection of Personal Data (LOPD), we hereby inform website users that have provided personal data, at present or in future, that, in compliance with Art. 5 and 6 of the aforementioned LOPD, said personal data will be stored in a computer file.

By sending a registration form, users hereby accept freely and unequivocally that their personal data will be processed by the service provider for the following purposes:

**1.** To send commercial communications by e-mail, fax, SMS, MMS, social networks or any other electronic or physical method, present or future, that enables commercial communications. Said commercial communications will be related to products or services offered by the provider, or by partners with which the provider may have signed commercial promotional agreements. In this case, third parties will never be granted access to personal data. Commercial communications will always be sent by the provider and will always include information on products and services linked to the sector of interest of the provider.

**2.** To conduct statistical research.

**3.** To process orders, applications or any other petition made by the user using any of the forms of contact available on the company's website.

**4.** To provide a link to the website newsletter.

The provider hereby informs and guarantees that personal data will never be transferred to third companies, and that if personal data were to be transferred, the title owners would receive a notification informing them beforehand so as to obtain their informed, express and unequivocal consent.

Data requested on the website is mandatory and required to provide a quality service for the users. If users fail to provide the data required, the provider cannot guarantee that information and services provided will be completely suited to their needs.

The provider hereby guarantees that users have the right at all times to exercise their rights to access, rectify, cancel and oppose to the data, as established in valid Spanish legislation. In compliance with terms envisaged in Organic Law 15/1999 on the Protection of Personal Data (LOPD), users are entitled to exercise their rights by sending an express request, alongside a copy of their ID card using the following resources:

**1.** E-Mail: [ffg@laic.org](mailto:ffg@laic.org)

**2.** Regular post: c/ Avinyó, 44 08002 Barcelona (Spain)

Likewise, users can unsubscribe by clicking on the 'unsubscribe' function for all email sent by the provider.

The service provider has implemented all technical and organizational measures required to guarantee the security and integrity of personal data, and to avoid loss, alteration and/or access on behalf of unauthorized third parties.

## **COOKIES AND ACTIVITY HISTORY**

**The provider** or a third party hired to provide traffic measurements can use cookies to obtain specific readings about user options when browsing the website. Cookies are files that are sent to the browser by a web server to register user activity on the website.

The cookies used on the website simply link an anonymous user and a computer, and do not provide personal user information.

Cookies provide information on the web browser that is being employed to access the site to make browsing simpler for the user, e.g. it allows registered users to access areas, services, promotions and competitions that are only available to registered users without having to sign in for every visit. Cookies are also used to obtain information on traffic and parameters, to control the progress and number of hits.

Users can set up their browsers so that they receive a notification when cookies are launched from a site and can block them from accessing their computer. Please, check browser instructions and manuals for further reading on this issue.

In order to use the website, users do not need to allow cookies from the website, or from a third party acting on their behalf, to be installed on their computer, although users will be required to login each time they wish to access services that require registration.

The cookies used on the website are temporary and exist only to make further communications smoother. Cookies will never be used to garner personal information.

## **IP ADDRESSES**

Website servers can automatically detect the user's IP address and domain name. An IP address is a number assigned automatically to a computer when it connects to the Internet. This information is recorded in an activity history and stored in a registered server that enables subsequent data processing in order to obtain statistical measurements regarding the number of impressions per page, number of visits to web services, visitor order, access point, etc.

## **SECURITY**

The website implements widespread security features such as firewalls, access control procedures and cryptographic mechanisms to avoid unauthorized data access. Users/clients hereby allow the provider to obtain data to undertake the corresponding verification controls.

All processes that require top level personal data (health, ideology...) will always be transmitted using a secure communication protocol (<https://...>), to ensure third parties cannot access information transmitted electronically.